

# Spring 2012 Webinar Sessions for MyLanguageLabs™

May 2012					Please Note: All Times on the Calendar are Eastern Time
Monday	Tuesday	Wednesday	Thursday	Friday	
	1 3:00 PM Creating Your Course	2 2:00 PM <b>Special Topic:</b> Making Assignments (Current users)	3 2:00 PM <b>Special Topic:</b> Gradebook-Basic (Current users) 4:00PM <b>New Features</b>	4 11:00 AM Copying Your Course	<p><b>Creating Your Course(s) Tuesday @ 3:00 PM</b> This one hour session will go over how to create your MyLanguageLab course, how to locate your Course ID, basic system requirements, student registration and a brief overview how to navigate through the course.</p> <hr/> <p><b>Copying Your Course Friday @ 11:00 AM</b> This one hour session is designed for previous users that would like to learn how to copy their course template or section to use for the next semester courses. A new course ID will be generated and student registration will also be covered.</p>
7 2:00 PM <b>Special Topic:</b> Creating Activities & Adding Content (Current users)	8 3:00 PM Creating Your Course	9 2:00 PM <b>Special Topic:</b> Blackboard IM/ Media Share/ Podcasting (Current Users)	10 2:00 PM <b>Special Topic:</b> Creating Tests & Quizzes (Current users) 4:00PM <b>New Features</b>	11 11:00 AM Copying Your Course	<p><b>New Features for Fall 2012 Session: Thursday @ 4:00 PM Eastern</b> We've been hard at work on creating new enhancement features for our MyLanguageLab courses that will be available for Fall 2012. This webinar will walk through the new features &amp; we'll be happy to answer any questions.</p>
14 2:00 PM <b>Special Topic:</b> Making Assignments (Current users)	15 3:00 PM Creating Your Course	16 2:00 PM <b>Special Topic:</b> Gradebook-Basic (Current users)	17 2:00 PM <b>Special Topic:</b> Gradebook Advanced (Current Users) 4:00PM <b>New Features</b>	18 11:00 AM Copying Your Course	<p><b>Special Topics Training Sessions Monday &amp; Wednesday &amp; Thursday @ 2:00 PM Eastern</b> This one hour session is designed for Instructors, adjunct faculty, TA's, who are currently using a MyLanguageLabs and would like additional training on one of the Special Topics!</p>
21 2:00 PM <b>Special Topic:</b> Creating Tests & Quizzes (Current users)	22 3:00 PM Creating Your Course	23 2:00 PM <b>Special Topic:</b> Creating Activities & Adding Content (Current users)	24 2:00 PM <b>Special Topic:</b> Blackboard IM/ Media Share/ Podcasting (Current Users) 4:00PM <b>New Features</b>	25 11:00 AM Copying Your Course	<p><b>Special Topics include:</b> (rotated on the calendar)</p> <ul style="list-style-type: none"> <li>- <b>Making Assignments</b></li> <li>- <b>Gradebook - Basic</b> (Overview, instructor grading, editing grades)</li> <li>- <b>Gradebook - Advanced</b> (Adding columns, weights, customizing settings)</li> <li>- <b>Creating Online Tests/Quizzes</b></li> <li>- <b>Creating your own activities &amp; Adding your own content</b></li> <li>- <b>Blackboard IM (Formally Wimba Pronto) &amp; MediaShare/Podcasting</b></li> </ul>
28	29	30	31		<p>Overview of features, functionality and how to utilize in your online, hybrid or traditional course and Video sharing tool &amp; Podcast creation.</p>